

Deer Creek District Library – Regular Board Meeting, Monday, July 8th, 2024

Call to Order – President Annette Brehmer, called the meeting to order at 6:06 p.m.

Roll Call, record present and absent members – In attendance were board members Annette Brehmer, Bev Potts, Linda Brown, Linda Staley, Betty Rock, Shea Kamp, and Brenna McGahan. Library Director, Amy Jo Perez, staff member, Arla Ozment, and resident, Sophie Rossman, were also in attendance.

Opened for public hearing on the Budget and Appropriation Ordinance 24-03 Adoption and there were no comments.

President's Report – The Library Director and staff were recognized for well attended Summer Reading Programs. The President also updated the board on the Village of Deer Creek Fall Festival.

Secretary's Report – The minutes for the regular June 3rd, 2024 board meeting were reviewed and approved on a motion made by Shea Kamp, seconded by Bev Potts, all in favor.

Correspondence – Letters were received regarding the Public Library Per Capita grant and the DCDL fund. The library impact story log was shared with the board.

Financial Report – The CPA's financial reports for June 2024 were reviewed. The Financial Report was accepted on a motion made by Shea Kamp, seconded by Annette Brehmer, all in favor.

Library Director's Report – The director presented the monthly **Director's Report** showing statistical data. The library will participate in the Read, Eat, Play Library Road Trip program. The board was updated on the Director's on-boarding process and events attended in the community. Long-term projects are the Library's 60th Anniversary and ADA compliance for web accessibility.

Unfinished Business – Decision on background checks - The board selected a background check service.

New Business – Budget Hearing: FY 24/25 - Opened for public comments at the beginning of the meeting and there were no public comments. **Building and Maintenance Ordinance 24-02 Adoption**—A motion to adopt Ordinance 24-02 was made by Bev Potts, seconded by Shea Kamp, all in favor. **Budget and Appropriation Ordinance 24-03 Adoption** – The board discussed the Budget and Appropriation Ordinance. **Insurance renewal** - The board discussed various package options for the upcoming renewal. **Courtesy Notices and Fine Free** - Courtesy notices have been implemented and patrons will receive an email three days before the due date. Aligning with most RAILS libraries, the DCDL will begin the process to be fine free. **Fill Board vacancy**— Linda Staley is resigning from her board position. Sophie Rossman was appointed to the Deer Creek District Library Board of Trustees on a motion made by Linda Staley, seconded by Bev Potts, all in favor.

Other – The building doors need maintenance.

A motion to adjourn the meeting was made by Bev Potts, seconded by Shea Kamp, all in favor. The next meeting is Monday, August 5th, 2024, at 6:00 p.m.

Brenna McGahan, Secretary