

Deer Creek District Library – Regular Board Meeting, Monday, June 3rd, 2024

Call to Order – President Annette Brehmer, called the meeting to order at 6:02 p.m.

Roll Call, record present and absent members – In attendance were board members Annette Brehmer, Bev Potts, Linda Brown, Linda Staley, Shea Kamp, and Brenna McGahan. Library Director, Amy Jo Perez, staff member, Arla Ozment, and resident, Sophie Rossman, were also in attendance. Board Member, Betty Rock, was absent

President’s Report – HR Source membership renewal is coming up. The board was updated on the Illinois Department of Employment Security communications and tax exempt ID numbers are updated every five years.

Secretary’s Report – The minutes for the regular May 6th, 2024 board meeting were reviewed and approved on a motion made by Bev Potts, seconded by Shea Kamp, all in favor.

Correspondence – None

Financial Report – The CPA’s financial reports for May 2024 were reviewed. The Financial Report was accepted on a motion made by Shea Kamp, seconded by Annette Brehmer, all in favor.

Library Director’s Report – The director presented the monthly **Director’s Report** showing statistical data and updated the board with on-boarding progress.

Unfinished Business – Building & Maintenance - The bush in the front of the building was removed. **Summer Reading**- 73 people have signed up so far. The updates to the **7.0 Financial Policies** were approved on a motion made by Bev Potts, second by Linda Staley, all in favor. The updates to the **8.0 Personnel Policies** were approved on a motion made by Linda Brown, seconded by Bev Potts, all in favor.

New Business – Meeting Date Ordinance Adoption – Ordinance No.24-01 was adopted on a motion made by Bev Potts, seconded by Shea Kamp, all in favor. **Closed Session Minutes Review** – No closed minutes to disclose. The board discussed options for **employment screenings**.

Other – None

A motion to adjourn the meeting was made by Annette Brehmer, seconded by Bev Potts, all in favor. The next meeting is Monday, July 8th, 2024, at 6:00 p.m.

Brenna McGahan, Secretary