

Deer Creek District Library – Regular Board Meeting, Monday, September 11th, 2023

Call to Order – President Annette Brehmer, called the meeting to order at 6:02 p.m.

Roll Call, record present and absent members – In attendance were board members Annette Brehmer, Betty Rock, Linda Brown, Linda Staley, Shea Kamp and Brenna McGahan. Library Director, Meghan Meadows was also in attendance. Board member, Bev Potts, was absent.

President’s Report – None

Secretary’s Report – The minutes for the regular August 7th, 2023 board meeting were reviewed and approved on a motion made by Linda Brown, seconded by Linda Staley, all in favor.

Correspondence – A statement from the Illinois Library Association (ILA) was shared with the board. The insurance for fiscal year 2024 has been renewed and paid with a slight increase from last year. The Adler Planetarium sent solar viewers to public libraries to distribute to the community. The Illinois Secretary of State sent a survey to be completed by Meghan.

Financial Report – The CPA’s financial reports for August 2023 were reviewed. The Financial Report was accepted on a motion made by Linda Staley, seconded by Betty Rock, all in favor.

Library Director’s Report – Meghan presented the monthly **Director’s Report** showing statistical data.

Director’s Action Items – Meghan shared eRead IL is moving to the Boundless platform and it is unknown when this move will take place. There was a legal update for libraries at the Rural Directors’ meeting. Meghan is organizing and securing the board’s records and preparing for changes with the Paid Leave Act SB0208.

Committee Reports – None

Unfinished Business – Building & Maintenance- The four dying trees were removed. Meghan and board members are looking into options for cleaning the building’s gutters. The water bill is back to the normal rate this month. Board member, Shea Kamp, reached out to Dee-Mack High School about volunteers. **OMA & FOIA Training-** The trainings have been completed by all board members.

New Business – A motion to approve and adopt the **Audit of Records Report** was made by Linda Brown, seconded by Shea Kamp. **8.0 Personnel Policy Review** – Updates were made to incorporate paid leave act. These changes are to be reviewed by the board. The **Updated 2.0 Board Bylaws** were distributed to the board. **Fundraising**– Board members looking into options for fundraising for the library, including Quarter Auctions at the Barn.

Other - Decennial Committee Meeting is Monday, September 18th, 2023 at 6:00 p.m.

A motion to adjourn the meeting was made by Annette Brehmer, seconded by Shea Kamp, all in favor. The next meeting is Monday, October 2nd, 2023, at 6:00 p.m.

Brenna McGahan, Secretary