

Deer Creek District Library – Regular Board Meeting, Monday, July 10, 2023

Call to Order - President, Annette Brehmer, called the meeting to order at 6:04 p.m.

Roll Call, record present and absent meet -

In attendance were board members Annette Brehmer, Shea Kamp, Brenna McGahan, Bev Potts, Betty Rock, Linda Brown, and Linda Staley. Library Director, Meghan Meadows was also in attendance.

President's Report - None

Secretary's Report – The minutes for the regular June 5, 2023 board meeting were reviewed and approved on a motion made by Shea Kamp, seconded by Annette Brehmer, all in favor.

Correspondence – A letter from Baker and Taylor was shared notifying the discount amount will be decreasing, raising the overall price of book purchases. At this time, the library will continue to purchase materials from Baker and Taylor. The Deer Creek Police Chief requested an update for emergency contacts.

Financial Report – The CPA's financial reports for June 2023 and FY 22/23 were reviewed. The Financial Report was accepted on a motion made by Bev Potts, seconded by Linda Staley, all in favor.

Library Director's Report – Meghan presented the monthly **Director's Report** showing statistical data. The board was updated on Summer Reading Participation. **Director's Action Items**- Completing end of FY reports, Summer Reading programming, submit Ordinance No. 23-03 and Ordinance No. 23-02.

Committee Reports – None

Unfinished Business – Building & Maintenance - Concerns of falling limbs from trees behind the building were discussed. No action will be taken at this time but will continue to observe the hazard. Bushes in front of the building need to be trimmed. The seven oak chairs were sold for \$60. **OMA & FOIA Training**- Reminder to board members to complete OMA and FOIA training.

New Business – Budget Hearing: FY 23/24– The board reviewed two options of the working budget with Option 1 including cleaning services from JBCC and Option 2 with no cleaning service line item. The board voted on moving forward with Option 1. A motion to approve Option 1 of the FY23/24 Budget was made by Annette Brehmer, seconded by Shea Kamp, all in favor. **Building and Maintenance Ordinance 23-02 Adoption** - A motion to adopt Ordinance 23-02 was made by Bev Potts, seconded by Linda Staley. **Budget and Appropriation Ordinance 23-03 Adoption**- A motion to adopt Ordinance 23-03 was made by Bev Potts, seconded by Annette Brehmer. **2.0 Board Bylaws Update**- Board members to review proposed changes. A vote to adopt changes will take place at the next board meeting

Other - Decennial Committee Meeting July 17th, 2023 at 6:00 pm

A motion to adjourn the meeting was made by Linda Brown , seconded by Linda Staley, all in favor. The next meeting is Monday, August 7, 2023, at 6:00 p.m.

Brenna McGahan, Secretary