

ORDINANCE 23-03

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE
FISCAL YEAR BEGINNING THE 1ST DAY OF JULY, 2023 AND
ENDING THE 30TH DAY OF JUNE 2024

WHEREAS, The Board of Trustees of the Deer Creek District Library, Tazewell and Woodford Counties, Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Library District for the fiscal year beginning July 1, 2023 and ending June 30, 2024 and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on July 10, 2023, notice of which was given at least thirty (30) days prior thereto; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Trustees of the Deer Creek District Library;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE DEER CREEK PUBLIC LIBRARY DISTRICT, IN THE COUNTIES OF TAZEWELL AND WOODFORD, STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2023 and ending June 30, 2024; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows; to-wit:

FOR CORPORATE PURPOSES [75 ILCS 16/35-5]:

- | | |
|---------------------------|-------------|
| 1. For salaries | \$75,000.00 |
| 2. For library materials | |
| a. books and audio visual | \$12,000.00 |
| b. magazines | \$ 800.00 |
| c. dues | \$ 4,000.00 |
| | \$16,800.00 |
| 3. For utilities | \$ 5,900.00 |
| 4. For postage | \$ 200.00 |

5.	For programming	\$ 1,500.00
6.	For library supplies	\$ 3,000.00
7.	For publishing & legal notices	\$ 1,000.00
8.	For accounting	\$ 3,600.00
9.	For legal/professional services	\$ 3,000.00
10.	For equipment	\$ 3,500.00
11.	For Miscellaneous expenses	\$ 3,500.00
12.	For Contingencies	\$ <u>5,000.00</u>
	TOTAL	\$122,000.00

FOR SOCIAL SECURITY FUND PURPOSES [40 ILCS 5/21-110; 21-110.1]:

1.	Social Security and Medicare Taxes	\$ <u>5,000.00</u>
	TOTAL	\$ 5,000.00

FOR AUDIT PURPOSES [75 ILCS 16/30-45 and 50 ILCS 310/9]:

1.	Contractual Services-Audit	\$ <u>1,000.00</u>
	TOTAL	\$ 1,000.00

FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INSURANCE,
[745 ILCS 10/9-107]:

1.	Insurance public liability insurance and property damage insurance	\$ 4,200.00
2.	Risk management and loss control program & security	\$17,000.00
3.	Consultant Services and Employee Wages (admin & oper. costs)	\$ 4,000.00
4.	Legal fees	\$ 2,300.00

5. Contingency	\$ <u>2,500.00</u>
TOTAL	\$30,000.00

FOR BUILDING MAINTENANCE FUND: [75 ILCS 16/35-5]:

1. For building maintenance costs	
a. General Maintenance	\$ 3,500.00
b. custodian	\$ 2,500.00
c. equipment	\$ 1,500.00
d. miscellaneous	\$ 1,500.00
	\$ 9,000.00
2. Contingency	\$ <u>500.00</u>
TOTAL	\$ 9,500.00

FOR SPECIAL RESERVE FUND [75 ILCS 16/40-50]:

1. Building Fund	\$ <u>20,000.00</u>
TOTAL	\$ 20,000.00

FOR THE PURPOSE OF A WORKING CASH FUND [75 ILCS 16/35-35]:

1. Working Cash Fund	\$ <u>30,000.00</u>
TOTAL	\$ 30,000.00

Section 2: Appropriated for the foregoing expenses from the following estimate of revenues, by source, anticipated to be received by the Library District in the fiscal year:

Projected cash on hand July 1, 2023	\$ 5,765.00
Miscellaneous gifts and donations	\$ 8,000.00
From the Special Reserve Fund	\$ 20,000.00
From the Working Cash Fund	\$ 30,000.00
Income of interest	\$ 2,000.00
Special purpose grants	\$ 2,300.00

Photocopy, cards, fax, and miscellaneous	\$ 3,400.00
Corporate Personal Property Replacement Tax	\$ 2,600.00
Tax for General Corporate Library purposes	\$ 98,000.00
Tax for Social Security purposes	\$ 5,000.00
Tax for Audit purposes	\$ 1,000.00
Tax for Liability and Insurance	\$ 30,000.00
Tax for Maintenance purposes	\$ <u>9,500.00</u>
Expected cash on hand June 30, 2024	\$ 0

Section 3: Any unexpended balances in the General Library Fund, and Maintenance Fund appropriations will be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes.

Section 4: The Secretary of the Deer Creek District Library is hereby authorized and directed to publish this Ordinance at least once in a newspaper of general circulation in the district.

Section 5: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the Board of Trustees of the Deer Creek District Library and approved by the President the 10th day of July, 2023.

BOARD OF TRUSTEES OF DEER CREEK
PUBLIC LIBRARY DISTRICT

By: *Matthew Bredner*
Its President

ATTEST:

Brenna McGraham
Secretary