

Deer Creek District Library – Regular Board Meeting, Monday, June 5, 2023

Call to Order - President, Annette Brehmer, called the meeting to order at 6:02 p.m.

Roll Call, record present and absent meet - In attendance were board members Annette Brehmer, Linda Brown, Shea Kamp, Brenna McGahan, Bev Potts, and Linda Staley. Library Director, Meghan Meadows was also in attendance. Board member Betty Rock was absent.

President's Report - None

Secretary's Report – The minutes for the regular May 1, 2023 board meeting were reviewed and approved on a motion made by Shea Kamp, seconded by Bev Potts, all in favor.

Correspondence – The Public Library Per Capita grant award letter was received. The IL Dept. of Revenue sent a letter that the money received from the Personal Property Replacement Tax will be reduced. The library received a Summer Reading donation from Titan Industries. Meghan signed the OCLC renewal agreement. The Community Center is booked for Trivia Bingo. The Library's Budget Hearing Notice has been sent to the paper.

Financial Report – The CPA's financial reports for May 2023 were reviewed. The Financial Report was accepted on a motion made by Linda Brown, seconded by Annette Brehmer, all in favor.

Library Director's Report - Meghan presented the monthly **Director's Report** showing statistical data. **Director's Action Items** – Updating bylaws and preparation for truth in taxation and budget hearing. Summer Reading is getting underway. June 10th is the town car show and the library will have a booth to promote Summer Reading.

Committee Reports – The minutes for the Decennial Committee May 8, 2023 meeting were reviewed and approved on a motion made by Bev Potts, seconded by Linda Staley, all in favor.

Unfinished Business – Building & Maintenance - New executive chairs and printer upgrade. Old computer chairs will be thrown out and seven oak chairs to be sold. Ameren provided an incorrect bill that did not factor in the correct calculation from the solar company. A new, corrected invoice will be issued. **Budget Outlook – FY 23/24** – Discussion on staff salary increases to be decided in Oct/Nov as the minimum wage continues to increase and new paid leave requirements. **Updated Policies**– Updated 1.0 General Library Policies and updated 4.0 Circulation Policies with adopted changes were distributed to board members. **OMA & FOIA Training** - Reminder to board members to complete OMA and FOIA training.

New Business – Meeting Date Ordinance Adoption – Ordinance No.23-01 was adopted on a motion made by Bev Potts, seconded by Linda Brown, all in favor. **Closed Session Minutes Review** – No closed minutes to disclose.

Other - None

A motion to adjourn the meeting was made by Shea Kamp, seconded by Bev Potts, all in favor. The next meeting is Monday, July 10, 2023, at 6:00 p.m.

Brenna McGahan, Secretary