

## Deer Creek District Library – Regular Board Meeting, Monday, January 9th, 2023

**Call to Order, Roll Call, record present and absent members** -The meeting was called to order by President, Annette Brehmer, at 6:01 p.m. In attendance were board members Bev Potts, Betty Rock, and Linda Staley. Library Director, Meghan Meadows and Brenna McGahan were also in attendance. Board member, Linda Brown, was absent.

Linda Staley was named Acting Secretary.

**President's Report** - None

**Secretary's Report** – The minutes for the regular November 7th, 2022 board meeting were reviewed and approved on a motion made by Bev Potts, seconded by Betty Rock, all in favor.

**Correspondence** - Wes Nohl has resigned from the Board effective 12/13/2022. The Community Solar Project is moving forward. The Library is locking in a 2-year supplier rate of .06. The Library received three generous donations from Nicholas & Brenna McGahan, Bev. Potts and Marjorie Ackerman, supplying the Library with 200 new bookends.

**Financial Report** – The CPA's financial reports for November and December 2022 financials were reviewed and approved on a motion by Annette Brehmer, seconded by Betty Rock, all in favor. The Board also approved designating the Library's saving account for holding the Working Cash, Audit, and Special Reserve Funds. Meghan will coordinate with the bank and CPA.

**Library Director's Report** - Meghan presented the monthly **Director's Report** showing statistical data. **Updates** - The Per Capita Grant was submitted on 11/8/22. The ILLINET Stat Survey was completed on 11/11/22. The IL Library Certification was completed on 1/3/23. The Library's annual property tax exemption paperwork was mailed in. **Director's Action Items** - Referendum - preparing public info stage on the website. **Other** - Those who would like a 2023 Summer Reading T-shirt need to submit their order to Meghan by the Feb. Board Meeting.

**Committee Reports** – None

**Unfinished Business – Building & Maintenance** - The water fountain parts will be installed in the coming weeks as a donation. The Library's heating and cooling check-up revealed the need for a fill valve and relief valve repair. Meghan will schedule these. **Upcoming Board Election & Appointment** - Six individuals are running uncontested for the Library Board in April. One seat will be up for an appointment. **Tax Referendum** - The vote for increasing the Library's corporate tax levy is April 4th, 2023.

**New Business – Board Minutes Edit** - A typo in the July 2022 - October 2022 Board Meeting Minutes was noticed by Linda Brown. The Board approved changing the line under the Director's Report from, "as well as cumulative 21/22 Checkout stats" to "as well as cumulative Checkout stats".

**Other - 2022 SEI list** was signed by the acting secretary for Tazewell county. Meghan will submit it. **Closed Minute Review** December 2022 found there are no closed minutes to disclose.

A motion to adjourn the meeting was made by Bev Potts, seconded by Annette Brehmer, all in favor. The next meeting is Monday, February 6th, 2023, at 6:00 p.m.

Linda Staley, Acting Secretary